

Oaks Gymnastics Academy - Program Rules and Procedures

To register for a gymnastics class at the Oaks Gymnastics Academy you will be required to fill out a Parents Permission Form which will remain ON FILE.

The parents permission form is an acknowledgement of the risks involved with gymnastics and the inherent danger associated with a sport that involves height and motion and the chance for accidental injury. Every possible precaution is taken to assure that your child will have a safe and enjoyable experience, but accidents can happen through no fault of the staff. If you don't understand the risks involved, ask to OBSERVE a class and see what happens during a typical gymnastics lesson. Don't sign the permission form if you're not going to be bound by the agreement. Don't sign the permission form if you don't understand the true nature of the sport.

The permission form is available **here** for download and your review. You **MUST** register in person - an original form will be provided.

An authorization form is required for credit card charges. There is a 3% convenience fee for this service. We no longer store your personal information and the form is shredded as soon as the charge is approved. Credit card charges are one time only, unless you specifically ask for the information to be encrypted and filed electronically. Avoid the service charge and pay with a check or cash.

The credit card form is available **here** for download and your review. You **MUST** register in person - an original form will be provided.

There are no refunds or credits allowed for any class once the enrollment process has been completed.

Register "early" with a check or cash and you'll get a nice discount and avoid the service charge.

New students are added to the program from a waiting list if the class is filled or through "open enrollment" if the class time has space that is available.

If a class is available you can start any time and your fees will be pro rated - you will only pay for the classes left in the session.

There are no refunds once your child is enrolled in a class. If you're not sure what to expect at Oaks Gymnastics you may visit the gym to observe a class. If you're not sure if your child will like gymnastics you can attend a 20 minute introductory lesson - but you will be required to register.

Once each season a \$35 registration fee is charged for every student. This fee covers the administrative cost to enroll your child in the class of your choice. It also cover the high cost of liability insurance and secondary medical insurance - the cost of which we have no control over. The registration fee is current from September (the start of the school year) through the following year ending in August.

Registration fees are pro rated through they year.

Starting September through December - full price \$35.

Starting January though April - \$25

Starting after April - \$15

Registration fees are not refundable.

Oaks Gymnastics - Program Policy

Class Size - we limit the size of EVERY group to just six (6) students an instructor. Occasionally an extra student may be present to make up a class they missed, but it's never going to be an "assembly line" at the equipment with rows ten deep. The standard ratio accepted across the country is about 10:1 for students to instructors. 6:1 is a great value!

Waiting list - if you register for the program and can't get into the class day and time you want it is possible to "wait" for a space to become open. The session are eight (8) weeks long, so it might not happen right away. The waiting list is limited to four (4) students. Once we know what class you want new coaches are trained and assigned, other students are moved around. Strict class size limits apply.

Lengthly Waiting List - you can be on a waiting list with more than four (4) students, but it's unlikely we could add you to a class right away. And we'll track the class for free - you would not have to join the program, but a registration form would be required so we know how to contact you.

Sessions - most of the session are eight weeks long. In some instances a seven week session is needed to fit the schedule to the calendar. Each session is priced according to how many weeks are offered.

Current Student - if you joined a specific class day and time you are IN. Class size is strictly limited and one you have a spot we're NOT going to sell it - you'll be re-enrolled automatically in the next session unless you need to drop the class.

Another student will be added to the class from a waiting list. Re-enrollment begins about half way through the session.

Re-enrollment - we can't wait until the end of the session to determine where all the students and instructors are going to be. Three weeks before the end of the session you'll be given the chance to enroll for the next session with a discount. Two weeks before the end of the session it will be the regular price. After that it "open enrollment" and new students are added to the classes from waiting list or first come / first serve. You must re-register to continue!

Drop A Class - the program rolls over every nine weeks, sometimes seven. If you need to withdraw from a class - no problem - schedules change all the time. Once you drop the class it is unlikely you'll be able to get back in right away. Students on a waiting list will be added immediately - some of who waited for the whole eight week session to get in!

Observing A Class - if you've never seen a gym class before or you just don't know what to expect from our program, you should plan to visit the gym and observe. We can't really describe everything on the phone and the web site has limited information. A visit to the gym will help you decide if gymnastics is right for your family.

Introductory Gym Class - many kids want to try a class before they sign up for an entire session. On Saturday we run an introductory gym class. You must register for the program with a permission form and the registration fee before you can participate, but the introductory gym class will help you choose the correct day and time for your regular class. The into class is 20 minutes long with time at the end for parents to discuss their choices.

Waiting Area - a generous waiting area is located at the front of our building for parents to pass the time while their child is in class. The gym is all open space - almost 4000 square feet and the waiting area has a half wall for observation, but parent's are NOT allowed in the gym. We ask that cell phones be turned OFF and parents speak in a soft inside voice. No food or drink is allowed anywhere in the building. Students are asked to bring water in a reusable PLASTIC bottle.